

Chiseldon Parish Council

The Old Chapel, Butts Road, Chiseldon, Wilts SN4 0NW

☎ 01793 740744

email: clerk@chiseldon-pc.gov.uk

website: www.chiseldon-pc.gov.uk



Procurement Requirements

Note – this procurement procedure must adhere to S135 of the Local Government Act 1972 and the Public Contracts Regulations 2015. These are legal requirements. (See end of document)

All tenders must adhere to Chiseldon Parish Councils standing orders for contracts. Required by S135 of the 1972 Act **(Copy to be attached to this document)**

Date of tender:	
Description/Spec of Work required:	
Deadline for submission:	CPC TO ADD
<i>Contractor to complete:</i>	
Contractor Name:	
Contact details:	
Details of works to be provided: (please provide drawings and diagrams seperately on paper/email if required)	

Available start date:	
Costs: **	
VAT to be added:	Y/N (please circle)
Special considerations:	
Experience of working with Parish Councils: (if applicable to this tender)	
Any other information of relevance:	

** If the estimated cost is over £25000 then the contract Finder website & other light touch rules must apply by law. (See 2015 regulations)

Local Government Act 1972 S135:

135.—(1) A local authority may make standing orders with respect to the making of contracts by them or on their behalf. Contracts of local authorities.

(2) A local authority shall make standing orders with respect to the making by them or on their behalf of contracts for the supply of goods or materials or for the execution of works.

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(3) Standing orders made by a local authority with respect to contracts for the supply of goods or materials or for the execution of works shall include provision for securing competition for such contracts and for regulating the manner in which tenders are invited, but may exempt from any such provision contracts for a price below that specified in standing orders and may authorise the authority to exempt any contract from any such provision when the authority are satisfied that the exemption is justified by special circumstances.

(4) A person entering into a contract with a local authority shall not be bound to inquire whether the standing orders of the authority which apply to the contract have been complied with, and non-compliance with such orders shall not invalidate any contract entered into by or on behalf of the authority.

NALC Legal Topic Note 87 – Procurement available on request.

Public Contracts Regulations 2015 available on request.

Approved 11th November 2019
Approved Full Council Oct 2022. Minute 22/63